

NIAGARA COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

NOVEMBER 26, 2019

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**A meeting of the Board of Trustees was held
on November 26, 2019 at 4:30 p.m.
in the Robert Michael Sdao Memorial Board Room
at Niagara County Community College**

Board Members Present

Mr. William Ross, Chairperson
Mr. Jason Cafarella, Vice Chairperson
Ms. Bonnie Sloma, Secretary
Ms. Katherine Alexander
Mr. Kevin Clark
Ms. Sheila Smith
Mr. Jerald Wolfgang
Mr. Eric Lipps, Student Trustee

Board Members Absent

Ms. Gina Virtuoso, Financial Secretary

Administration Present

William J. Murabito, Ph.D., Interim President
Dr. Victor Anaya, Vice President of Finance and Information Technology
Ms. Deborah Brewer, Director of Foundation
Ms. Catherine Brown, Director of Human Resources
Ms. Barbara DeSimone, Director of Public Relations
Mr. John Eichner, Director, Business Services
Mr. Jesse Goldberg, Director of Technical Services
Mr. Wayne Lynch, Vice President of Operations
Ms. Karen Kwandrans, Assistant Vice President of Academic Affairs (Workforce Development)
Mr. Robert McKeown, Assistant Vice President of Enrollment Management
Mr. Brian Michel, Director of Grants
Ms. Julia Pitman, Vice President of Student Services
Ms. Lydia Ulatowski, Interim Vice President of Academic Affairs
Ms. Barbara Walck, Assistant to the President
Mr. Bradley Wingert, Interim Assistant Vice President of Academic Affairs

Invited Guests Present

Dr. Julie Woodworth, Faculty Senate President
Mr. Craig Stevens, Bonadio Group

Chairperson Ross called the meeting to order at 4:30 p.m. and asked Trustee Wolfgang to lead the assembly in the Pledge of Allegiance and a moment of silence in respect for the men and women who are serving our country.

PUBLIC COMMENTS

There were no public comments.

PRESENTATION

Chairperson Ross introduced Mr. Craig Stevens from Bonadio & Co., LLP. Mr. Stevens provided pre-audit information along with a handout.

Robert Morris, Professor of English, provided a PowerPoint presentation pertaining to the Vision Statement, and a handout showing the current Mission Statement and the proposed Mission Statement.

Interim Vice President of Academic Affairs Lydia Ulatowski introduced Jean Linn, Cataloging Librarian and College Archivist; she presented an online version of the library search tutorials. Nancy Knechtel, Professor of Business, Technology and the Arts, provided a PowerPoint presentation of the "Viking Assignment Resources". The two presentations were from an Instruction Resource Grant.

INTERIM PRESIDENT'S REPORT

Dr. Murabito discussed the following:

1. Thank you to all who attended this year's NCCC Foundation Gala on Saturday, October 19.
2. President Murabito attended a meeting with Chairperson Ross and Joseph Jastremski and Donald Jablonski from Niagara County; discussed a possible grant with a drivers class/training.
3. On Friday, October 25, President Murabito attended the inauguration for the president of Hudson Valley Community College.
4. The week of October 28, President Murabito attended a National Symposium on Student Retention conference.
5. On November 7, President Murabito and several administrators served a turkey dinner to our students for Student Appreciation Luncheon in the main cafeteria.
6. On November 7, President Murabito attended an NCCC production play "In The Woods"; our students did a wonderful job.
7. On November 8, NCCC hosted the western New York Consortium meeting. There were 13 presidents in attendance from various colleges, discussed consortium re-engineering, and were provided a NAF Academy presentation. Following that meeting the regional colleges, Jamestown, Genesee, Erie and Niagara met for a regional meeting.
8. Also on November 8, our annual Veterans Day Ceremony was conducted in Veterans Park, honoring all those who have and are serving our country. Senator Robert Ort was the speaker.
9. On November 13, President Murabito met with Anthony Vilardo to discuss ongoing projects and a presence in downtown Niagara Falls.
10. Attended a LEAP meeting on November 13; Amy Fisk, Brownfield Program Manager was the speaker.
11. On November 13, President Murabito helped serve a full spaghetti to our students in the student housing village.
12. On November 14, President Murabito, Interim Vice President Ulatowski, Vice President Pitman hosted a luncheon "Pizza with the President", for the student senate.
13. On November 15, President Murabito, Trustees Ross, Sloma and Virtuoso attended the Niagara University President's Gala and dinner.
14. Reminder the Holiday Boards' meeting and dinner will be on December 9; please provide your RSVP,

CONSENT AGENDA

Chairperson Ross asked if Board members wanted any item removed from the Consent Agenda. It was moved by Trustee Wolfgang and seconded by Student Trustee Lipps that the Board approve the minutes from the October 15, 2019 board meeting, along with the Statement of Revenues and Expenditures, and Grant Activities. Motion carried unanimously. It was moved by Trustee Clark and seconded by Trustee Wolfgang that the Board approve the minutes from the special board meeting on October 30, 2019. Motion carried unanimously.

INFORMATION ITEMS

Chairperson Ross asked Board members if there were questions regarding the Information Items. The following items were received and filed: Grant Tracking Chart, Personnel Status Chart, Foundation Report, Facilities Update, and In Kind Donation.

CHAIRPERSON'S REPORT

Chairperson Ross stated that the Gingerbread Wonderland would open this weekend, and Breakfast with Santa on Saturday was sold out.

On December 14 and 15, there will be an NCCC Thunderwolves Classic for the men's and women's basketball teams.

Deb Brewer, Foundation Director, briefly discussed the campus and community wide "Day of Giving" on December 3.

STUDENT TRUSTEE REPORT

Student Trustee Eric Lipps provided his report.

FACULTY OBSERVER REPORT

Faculty Senate President Julie Woodworth provided the Faculty Observer report.

It was moved by Trustee Cafarella and seconded by Trustee Alexander that the Board go into Executive Session under the provisions of Section 105 of Article 7 of the Public Officers Law to discuss contract negotiations at 5:15p.m. Motion carried unanimously.

It was moved by Trustee Wolfgang and seconded by Trustee Clark that the Board come out of Executive Session at 6:00 p.m. Motion carried unanimously.

COMMITTEE REPORTS

FISCAL COMMITTEE

It was moved by Trustee Sloma and seconded by Trustee Wolfgang that the Board approve the Memorandum of Agreement and Appointment for William J. Murabito, Ph.D., as presented. Motion carried unanimously.

Human Resources Director Catherine Brown provided a handout on Compliance and Training. She reported that we have 70-80% of participants in compliance on campus.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

GOOD & WELFARE

There was no good and welfare.

It was moved by Trustee Clark and seconded by Trustee Alexander to adjourn at 6:10 p.m. Motion carried unanimously.

Bonnie R. Sloma
Secretary