

**NIAGARA COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES**

**AUGUST 6, 2019**

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**A meeting of the Board of Trustees was held  
on August 6, 2019 at 4:30 p.m.  
in the Robert Michael Sdao Memorial Board Room  
at Niagara County Community College**

**Board Members Present**

Mr. William Ross, Chairperson  
Ms. Gina Virtuoso, Vice Chairperson  
Ms. Bonnie Sloma, Secretary (via teleconference)  
Mr. Vincent Sandonato, Financial Secretary  
Mr. Jason Cafarella  
Mr. Kevin Clark  
Ms. Sheila Smith  
Mr. Jerald Wolfgang  
Mr. Eric Lipps, Student Trustee

**Administration Present**

William J. Murabito, Ph.D., Interim President  
Mr. Ross Annable, Chief of Campus Public Safety/Peace Officer  
Ms. Deborah Brewer, Director of Foundation  
Ms. Catherine Brown, Director of Human Resources  
Ms. Barbara DeSimone, Director of Public Relations  
Mr. John Eichner, Interim Vice President of Finance and Information Technology  
Ms. Patrice Elnicki, Director of Financial Accounting and Reporting  
Mr. Terry Gill, Assistant Chief of Campus Public Safety/Peace Officer  
Mr. Wayne Lynch, Interim Vice President of Operations  
Mr. Robert McKeown, Assistant Vice President of Enrollment Management  
Mr. Dennis Michaels, Chief Information Officer  
Mr. Brian Michel, Director of Grants  
Ms. Lydia Ulatowski, Interim Vice President of Academic Affairs  
Ms. Barbara Walck, Assistant to the President  
Mr. Bradley Wingert, Interim Assistant Vice President of Academic Affairs

Chairperson Ross called the meeting to order at 4:30 p.m. and asked Trustee Virtuoso to lead the assembly in the Pledge of Allegiance and a moment of silence in respect for the men and women who are serving our country and for those who lost their lives in the recent shootings.

**PUBLIC COMMENTS**

There were no public comments.

## **PRESENTATION**

Mr. Ross Annable, Chief of Campus Public Safety/Peace Officer and Mr. Terry Gill, Assistant Chief of Campus Public Safety/Peace Officer provided a Power Point presentation pertaining to the active shooter drill that took place on Friday, July 26 at the Sanborn Campus at 10am. This provided security the opportunity to coordinate with local law enforcement, response times, individual's responsibilities, etc. The next steps are a tabletop exercise in the near future.

Robert McKeown, Assistant Vice President of Enrollment Management provided a PowerPoint update on enrollment compared to last year.

Chairperson William Ross introduced Eric Lipps as our new Student Trustee. His orientation was completed in mid-July; welcome Eric !

## **CONSENT AGENDA**

Chairperson Ross asked if Board members wanted any item removed from the Consent Agenda. Brian Michel, Director of Grants discussed the Grant status; also discussed the National Science Foundation Conference.

It was moved by Trustee Sloma and seconded by Trustee Clark that the Board approve the minutes from the May 21, 2019 and June 18, 2019 board meetings, along with the Statement of Revenues and Expenditures (3), and Grant Activities (2). Motion carried unanimously.

It was moved by Trustee Wolfgang and seconded by Trustee Clark to approve the Resolution – Nominee for NYCCT Leadership Award for William L. Ross; Resolution – Nominee for NYCCT Service Award for Bonnie R. Sloma; and the Resolution – Nominee for NYCCT Service Award for Gina I. Virtuoso. Motion carried unanimously.

## **INFORMATION ITEMS**

Chairperson Ross asked Board members if there were questions regarding the Information Items. Trustee Wolfgang asked about the status of job postings. Catherine Brown, HR Director provided information on the process of search committees. The following items were received and filed: Grant Tracking Chart, Personnel Status Chart, Foundation Report, Facilities Update, and Prospective Request for Bids (3).

## **CHAIRPERSON'S REPORT**

Chairperson Ross reminded trustees that the NYCCT conference will be held in Saratoga Springs on September 19, 20 and 21. Please see Barbara Walck for more information. The annual ACCT Leadership conference will be held in San Francisco from October 16 – 19. The All College meeting is scheduled for September 5 starting at 3:00 p.m.; all trustees are invited to attend. .

## **INTERIM PRESIDENT'S REPORT**

Dr. Murabito discussed the following:

- Welcome to Eric Lipps, our new student trustee. He has been sworn in at the Niagara County Courthouse, and his orientation was completed on July 18.
- The Roy Sommer Golf Tournament was held on June 24. Dr. Murabito attended the dinner.
- Chairperson Ross and Dr. Murabito met with Joe Wolfson and discussed an aviation program.
- Fire inspectors were on campus. Wayne Lynch, Interim Vice President of Operations stated it was successful; any outstanding items were resolved in 30 days.
- Chairperson Ross, Dr. Murabito and John Eichner, Interim Vice President of Finance/Information Technology, met with Niagara County Keith McNall, Rick Updegrave, and Dan Huntington; discussed the STEM project funding, etc.
- On August 1 we welcomed Educational Opportunity Program (EOP) students to the summer

academy; EOP is now at 47 SUNY schools and has over 70,000 graduates.

- On August 1, Senator Ortt, Assemblyman Morinello, Steve Cliffe, Chairperson Ross, Legislator John Syracuse and Jim Mezhir met and discussed criminal justice program along with economic development. Also discussed the liquor license,
- Barb DeSimone, Director of Public Relations discussed the new billboard signs placed on Transit Road in Lockport and along the 190 near the factory outlet mall. In addition, the new culinary commercials are running. Public Relations is working on improving our advertisements, marketing, etc.
- Trustee Virtuoso questioned the liquor license rules and regulations. All trustees over the age of 21 need to be on the license.
- Savor Restaurant will be closed during the month of September and part of October, as students are being transitioned into the 16 month program. There will be a new Savor Club which includes discounts, etc. Monday – Thursday will offer additional discounts on food and non-alcoholic beverages.

### **STUDENT TRUSTEE REPORT**

There was no student trustee report.

### **FACULTY OBSERVER REPORT**

There was no faculty observer report.

### **COMMITTEE REPORTS**

#### **Fiscal Committee**

It was moved by Trustee Sloma and seconded by Trustee Virtuoso that the Board approve the NCCCnet Computer Usage Policy as presented. Motion carried unanimously.

It was moved by Trustee Clark and seconded by Trustee Virtuoso that the Board approve the Service Animals on Campus Policy as presented. Motion carried unanimously.

It was moved by Trustee Sloma and seconded by Trustee Cafarella that the Board approve the Resolution as presented:

#### **BOARD RESOLUTION**

Amendment to NCCC Board of Trustees' Bylaws  
(Article 30.4 Gift Guidelines and Article 30.2(a))

Background: The Niagara County Community College Bylaws include articles relating to the acceptance of gifts as well as naming opportunities. Article 30.4 Gift Guidelines includes a series of locations with monetary considerations. The inclusion of the Learning Commons has created a number of new locations that could be added or name changes to accommodate a new inventory of locations.

WHEREAS the NCCC Board of Trustees approves location with recommended monetary consideration as the Naming Rights Policy, and

THEREFORE BE IT RESOLVED that the following amendment to Bylaws be introduced at the June 18, 2019 meeting in anticipation of final action at the August 20, 2019 meeting of the Board:

#### **Through the Years Display Case – add (\$25,000)**

I recommend that the Board of Trustees approve adding the naming opportunity for the **Through the Years Display Case** at the Niagara County Community College Sanborn Campus in the amount of **\$25,000**: as the **Through the Years Display Case** are in the completed Learning Commons (2018).

BE IT FURTHER RESOLVED that the Board policy Article 30.2 (a) allows the Board to depart from the guidelines by majority vote and in the case of a simple location change allows the following:

**Kopczynski Family Foundation named opportunity location change request (\$25,000)**

Board of Trustees approve changing **Kopczynski Family Foundation** request to name the Learning Commons **Academic Achievement Center** at the Niagara County Community College Sanborn Campus to their request to name the **Through the Years Display Case** at the Niagara County Community College Sanborn Campus as the:

**Through the Years Display Case**  
**Kopczynski Family Foundation**

This is in recognition of the **Kopczynski Family** pledged donation of \$25,000.00 for the Learning Commons Capital Campaign. This naming recommendation is consistent with the gift guidelines (Section 30.4) recommendation of \$10,000.00 for the Group Study Room.

Signed:

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William L. Ross  
Board Chairperson  
August 6, 2019

BOT 19-09

Motion carried unanimously.

It was moved by Trustee Cafarella and seconded by Trustee Clark to approve Fiscal Year 2018-2019 Budget Transfer as presented. Motion carried unanimously.

It was moved by Trustee Cafarella and seconded by Trustee Sloma to approve the Tuition and Fee Schedule 2019-2020 Amendment as presented. Motion carried unanimously.

It was moved by Trustee Wolfgang and seconded by Trustee Cafarella that the Board go into Executive Session under the provisions of Section 105 of Article 7 of the Public Officers Law to discuss contract negotiations at 5:35 p.m. Motion carried unanimously.

It was moved by Trustee Clark and seconded by Trustee Wolfgang that the Board come out of Executive Session at 6:40 p.m. Motion carried unanimously.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

Trustee Sandonato provided his letter of resignation to the Niagara County Clerk's Office; today will be his last meeting. Thank you for your service.

**GOOD & WELFARE**

Anyone interested in attending the Buffalo Bison baseball game on August 17 should see Barbara Walck for information and tickets.

It was moved by Trustee Virtuoso and seconded by Trustee Sloma to adjourn at 6:45 p.m. Motion carried unanimously.

Bonnie R. Sloma  
Secretary