

SPRING 2018 TUITION PAYMENT PLAN AGREEMENT

Due Dates: 25% by December 7, 2017
 25% by January 4, 2018
 25% by February 1, 2018
 Balance by March 1, 2018

Niagara County Community College
 3111 Saunders Settlement Road
 Sanborn, N.Y. 14132-9640

COMPLETE AND RETURN FORM TO CASHIER'S OFFICE TO ENROLL IN PAYMENT PLAN OPTION

I hereby choose to enroll in the NCCC Tuition Payment Plan. My first payment of \$_____, plus a \$46 non-refundable administrative fee is included, and I agree to make subsequent payments on or before the above installment due dates.

Student Name (Print) _____ Student ID No. _____
 I understand accounts with unpaid balances after the final installment due date above shall be considered delinquent. All final grades and records shall be held, and I will be ineligible for any future registration until such time as my financial obligation has been paid. Accounts which become delinquent may be referred to an outside collection agency for further collection efforts. I further understand that I am responsible for paying the collection agency fee, which may be based on a percentage of 33.3333% of my delinquent account, together with all costs and expenses, including reasonable attorney's fees, Niagara County Community College incurs in such collection efforts. I further understand that my failure to pay may be reported to credit bureaus, which will negatively impact my credit score. Installments paid late are subject to a \$43 late payment fee. If you choose the payment plan option, please sign this agreement and return it to the Cashier's Office.

Student Signature _____ Date _____

---(Detach and return with payment)---

TUITION AND FEES - SPRING 2018
 (Rates are not inclusive & subject to change)

FULL-TIME TUITION: (12+credit hours)
 New York State Residents** \$2,112
 Out-of-State & International Students \$5,280

PART-TIME TUITION: (per credit hour)
 New York State Residents** \$176
 Out-of-State & International Students \$440

FEES REQUIRED OF ALL STUDENTS:

Student Activity Fee	
Full-time, per term	\$75
Part-time, per term	\$38
Intramural Recreation/Athletic Fee	
Full-time, per term	\$87
Part-time, per term	\$45
Technology Fee	
Full-time, per term	\$75
Part-time, per term	\$36

OTHER FEES:

Insurance Fee* (1/1/18-8/27/18)	\$9.60
Distance Learning Fee (per credit hour)	\$23
Academic Foundation Fee (per course)	\$45
Allied Health Fee (per course)	\$144
Animal Management Lab Fee (per course)	\$173
Baking & Pastry Arts Lab Fee (per course)	\$108
Bowling Lab Fee (per course)	\$52
Culinary Arts Lab Fee (per course)	\$176
Viticulture Lab Fee	\$74
Welding Program Lab Fee (per credit hour)	\$52
Wine & Beverage Lab Fee (per course)	\$15
Payment Plan Fee (per term)	\$46
Transcript Fee (per transcript)	\$8
Late Payment Fee (per delinquency)	\$43
Placement Exam Fee (per exam session)	\$14
Late Registration Fee (begins 1/16/18)	\$44
Graduation Fee (per degree or certificate)	\$30
Return Check/Charge Fee (per returned item)	\$25
ID Card Replacement Fee (each time)	\$9

*Students must pay insurance fee or provide a signed waiver card by 2/2/18.
 **Students who reside in a NYS county other than Niagara County must provide a Certificate of Residence from their legal county or pay the out-of-state tuition rate. Certificates will be accepted between 11/17/17 and 2/15/18.



THE SMART PLACE TO START

**SPRING 2018
 BILLING INFORMATION**

**PAYMENT DUE DATE
 DECEMBER 7, 2017**

PAPER BILLS NOT MAILED

Access Banner Web Online Billing & Payment Process Beginning
 November 8, 2017

Tuition & Fees
 *
Payment Policy/Options
 *
Payment Plan Enrollment Form
 *
Refunds/Withdrawal
 *
Financial Aid

Cashier's Office (716) 614-6443
 cashier@niagaracc.suny.edu

Financial Aid Office (716) 614-6266
 finaaid@niagaracc.suny.edu

NIAGARA COUNTY COMMUNITY COLLEGE
 3111 SAUNDERS SETTLEMENT ROAD
 SANBORN, NY 14132-9460

PAYMENT POLICY

NCCC requires all students to pay full account balance by the payment due date or enroll in our payment plan. If you enroll in classes after the payment due date, payment in full is due at the time of registration. If your account balance is not paid in full any time after the payment due date, or you are not enrolled in a payment plan, your course schedule **may** be dropped.

PAY IN FULL OPTIONS:

1. Online: Pay by credit or debit card, via Banner Web. We accept Visa, Mastercard and Discover Cards.
2. In-person: Pay by credit card, debit card, cash, personal check, money order, or cashier's check at the Cashier's Office, Room A206.
3. Financial Aid.

PAYMENT PLAN OPTION:

If you are unable to pay your student account balance in full by the payment due date or at time of registration, you may opt to spread the payments over time by enrolling in our payment plan available to both full-time and part-time students.

PAYMENT PLAN INSTALLMENT SCHEDULE

12/7/17 – first 25% of outstanding tuition & fees, plus \$46 non-refundable fee.

1/4/18 – second 25% due

2/1/18 – third 25% due

3/1/18 – balance of account is due.

* STUDENT BILLING CHECKLIST

1. Access your Schedule/Bill on Banner Web.
2. Make payment for any amount due.
3. Out of County Charges – Submit Residency Affidavit (Erie County) or Certificate (all other counties).
4. Payment Plan – Enroll if unable to pay full amount due or prefer to make installment payments.
5. Insurance Card – waive accident insurance if you currently have health insurance from another source.

*Full instructions on how to complete the student billing process can be found on-line at www.niagaracc.suny.edu/pdf/business/billing-instructions.pdf

REFUNDS/WITHDRAWALS***

Refunds of tuition and fees will be based on your official withdrawal date in accordance with College policy and State University of New York regulations.

Refund Schedule - Spring 2018***

100% for withdrawals processed through 1/15/18

75% for withdrawals processed from 1/16-1/22/18

50% for withdrawals processed from 1/23-1/29/18

25% for withdrawals processed from 1/30-2/5/18

0% for withdrawals processed from 2/6/18 and beyond.

*****Module classes have varying refund dates.**

For complete refund schedule go to www.niagaracc.suny.edu, Quicklinks >> Banner Web >> Refund Schedule.

How to Withdraw From the College:

If you register for courses and decide not to attend, you MUST officially withdraw from NCCC. Non-attendance and/or non-payment will not constitute withdrawal from class(es) and refunds will not apply. To obtain a full refund, you MUST withdraw prior to the first day of classes (see above refund schedule).

Before you file a withdrawal form it is strongly encouraged you speak with a counselor in Student Development (A131) to explore options and receive important information.

Information and forms for withdrawal are available through our website at www.niagaracc.suny.edu, Academics, Registration & Records, or call (716) 614-6250 to schedule an appointment.

KNOW YOUR FINANCIAL OBLIGATION

All tuition and fees incurred as a result of course registration or other student activity are due and payable to NCCC, and are the student's responsibility to pay. Financial aid that appears on an account is only an estimate until earned. Financial aid eligibility changes because of non-attendance, insufficient academic progress and ineligible courses. Accounts with unpaid balances after final payment plan due date will be considered delinquent and a hold will be placed on the account. Holds prevent a student from registering for future classes, access to grades, requesting transcripts and receiving diplomas and certificates. NCCC may refer delinquent accounts to an outside collection agency for further collection efforts. Student is responsible for paying the collection agency fee, which may be based on a percentage at a maximum of 33.3333% of the delinquent account, together with all costs and expenses, including reasonable attorney's fees, NCCC incurs in such collection efforts. Student's failure to pay financial obligation may be reported to credit bureaus, which will negatively impact the student's credit score.

FINANCIAL AID

To use financial aid for tuition and fee charges, you must apply for Federal financial aid (FAFSA application) at least 3 weeks prior to payment due date to ensure federal aid is applied to your account. New York State aid programs require additional processing time.

Students with financial aid, scholarships or grant awards must E-sign their Financial Obligation Agreement to acknowledge that they wish to apply such credits toward their account balance. Failure to E-sign puts your financial aid at risk. The form is available through Banner Web, under Student & Financial Aid.

All financial aid is tentative!

Financial aid will not pay for classes you do not attend. If you do not plan to attend a class, you must login to Banner Web and go to Add/Drop classes to remove course(s) from your schedule prior to the start of the term (see Refund Schedule). Failure to do so places the financial payment responsibility on you. If you no longer plan to attend any classes at NCCC, see the HOW TO WITHDRAW FROM THE COLLEGE section.

Students typically use the following financial aid resources to cover tuition, fees and other charges:

Pell - Federal grant ranging from \$299 to \$2,960 per semester for full-time study. Awards are prorated based on enrollment for part-time study.

TAP - NYS Tuition Assistance Program grant ranging from \$250 - \$2,112 (or tuition cost) per semester for full time study.

APTS -NYS Aid for part-time study grant ranging from \$400 to \$500 per semester.

Excelsior Scholarship - NEW! Maximum award \$2,040 per term. Visit www.hesc.ny.gov or contact Financial Aid for the latest information.

William Ford Direct Loans - Federal loans with eligibility determined on need and class status: Freshmen (earning 29 or less credit hours) may be eligible to borrow up to \$5,500; Sophomores (earning 30 or more credit hours) may be eligible to borrow up to \$6,500. Students considered "independent" have an additional \$4,000 eligibility under the unsubsidized portion of the loan.