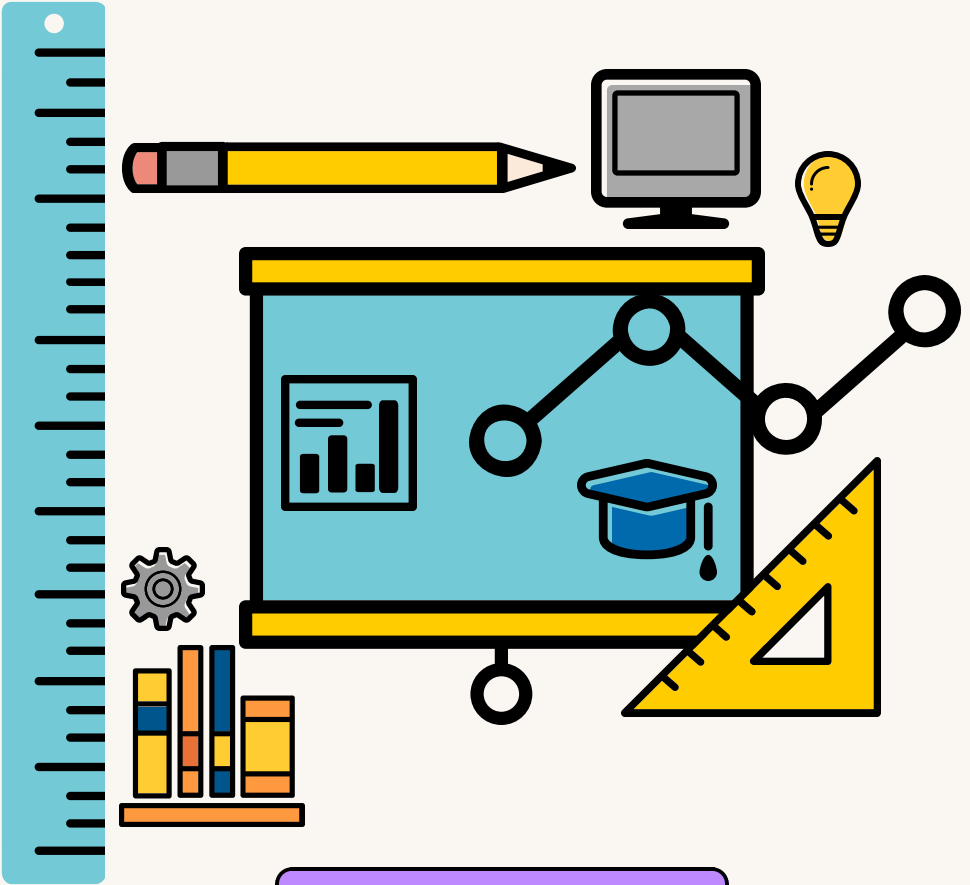


NIAGARA COUNTY COMMUNITY COLLEGE



STUDENT GUIDE TO

ACADEMIC RESOURCES

SPRING 2018



Dear NCCC Students,

The Learning Commons at SUNY Niagara County Community College is dedicated to supporting the academic endeavors of our students -- that's you! While we offer several areas of academic assistance within the Learning Commons, such as academic coaching and peer tutoring, there are also other services that can support you in your academic pursuits.

This booklet provides you with several different academic resources located at our Sanborn campus, NFCI campus, or online. Our goal is to help you achieve academic excellence and as such we encourage you to utilize the resources that NCCC has to offer.

As our college mission statement declares, NCCC is a "learning environment dedicated to excellence" and our academic programs are to be "supported by outstanding student services."

If you have any questions we're happy to be of assistance! If we can't answer your question, we will be sure to refer you to the appropriate resource on campus.

Madison Ackerman
Learning Commons Coordinator
learningcommons@niagaracc.suny.edu
(716) 614-6453

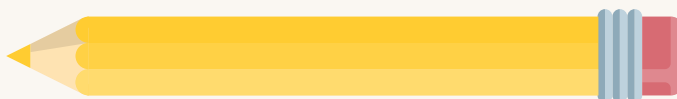


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BUSINESS, TECHNOLOGY & THE ARTS

SANBORN CAMPUS

B-BUILDING / ROOM 138

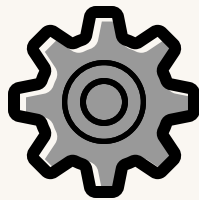
F-BUILDING / ROOM 153

Accounting, A.S.	Digital Media, A.S.
Accounting, A.A.S.	Digital Media: Web Production, Certificate
Animation, A.S.	Fine Arts, A.S.
Audio Recording and Production, Certificate	Industrial Process Technician, A.A.S.
Business: Business Administration, A.A.S.	Mechanical Technology: Mechanical Design, A.A.S.
Business: Business Administration, A.S.	Music, A.S.
Business: Retail Business Management, A.A.S.	Music, Certificate
Business Management, Certificate	Public Communication, A.S.
Computer Aided Drafting & Design (CADD), A.A.S.	Sport Management, A.S.
Computer Aided Drafting, Certificate	Theatre Arts, A.S.
Computer Information Systems, A.S.	Welding Technology, A.A.S.
Computer Science, A.S.	

RESOURCES AVAILABLE

Animation Lab (E-Building / Room 120)

Mondays: 6:00 pm - 9:00 pm
 Tuesdays: 2:30 pm–5:00 pm / 6:30 pm - 9:00 pm
 Wednesdays: 6:00 pm - 9:00 pm
 Thursdays: 2:30 pm–5:00 pm / 6:30 pm - 9:00 pm
 Fridays: 11:00 am - 6:00 pm
 Saturdays: 12:00 pm - 6:00 pm



Open CADD Lab (C-Building / Rooms 226 & 229)

Tuesdays: 11:00 am–12:00 pm
 Wednesdays: 2:00 pm - 5:00 pm
 Thursdays: 4:00 pm - 6:00 pm
 Fridays: 9:00 am - 4:00 pm
 Saturdays: Limited & as posted



More Information Available At

www.niagaracc.suny.edu/divisions-areas/bta.php

E-LEARNING & BLACKBOARD SUPPORT

SANBORN CAMPUS
C-BUILDING / ROOM 154

RESOURCES AVAILABLE

Blackboard Help (Online)

Students can log into Blackboard and view the Blackboard Help section located on the “My Institution Page.” Here one will find information to: contact the Open SUNY Help desk, access Blackboard Videos, and more.

E-Learning Student Success Center (Online)

This site is devoted to providing NCCC’s eLearning students the tools and resources they need to be successful. Here students can view: getting started instructions, tips for success, resources, articles, free software downloads, and tools to be successful while pursuing higher education online. To access the elearning Student Success Center, go to: nccelstudent.com

Open SUNY Helpdesk (Online or by Phone)

The Open SUNY Helpdesk offers support to students who have questions regarding their online courses or Blackboard Learn.

Telephone Support Hours:

Monday - Thursday: 8 am -9 pm

Friday: 8 am -5 pm

Saturday: 10 am -5 pm

Sunday: 1 pm -9 pm

- **Online**

You can submit a helpdesk request online at: navigator.suny.edu/content/current-students.

- **Phone: 1-844-673-6786**

Press option 1 to reach the help desk. please be at a computer with internet access and have your Student ID or username available.

More Information Available At

www.niagaracc.suny.edu/elearning/

H. G. LEWIS LIBRARY

SANBORN CAMPUS

G-BUILDING / ROOMS 201, 209, & 253



Regular Library Hours

Mondays-Thursdays: 8:00 am-9:00 pm

Fridays: 8:00 am-4:00 pm

Saturdays: 11:00 am-3:00pm

RESOURCES AVAILABLE

Research Assistance (G-Building / Room 209)

There is always a librarian at the Reference Desk on the 2nd floor of G, between the Reserve room and the reference computer area for your assistance.

Study Rooms (G-Building / Reserves Room 201)

To sign out the key for a student study room or to find out more, visit the Reserves room G-201.

Course Reserves & Textbooks (G-Building / Room 201)

- Materials from the Lewis Library collection, and instructor assigned materials are available for limited check out.
- Photocopies of documents such as articles, sample exams, readings and lecture notes.
- Copy machines & scanners

Reference Computers (G-Building / Room 253)

Assistance from Reference Librarians available.

24/7 Live Chat with a Librarian (Online)

To speak with a reference librarian at any time, go to:

libguides.niagaracc.suny.edu/welcome and click on the "Ways To Get Help" tab.

More Information Available At

libguides.niagaracc.suny.edu/welcome

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LEARNING COMMONS

SANBORN CAMPUS
G-BUILDING / ROOM 218

The Learning Commons is a collaborative environment which fosters critical thinking skills, creativity, and continual learning by providing student support services and academic guidance. At the Learning Commons, students can: receive assistance from academic coaches, meet with student tutors, and utilize the computers and printers located in the open access lab.

RESOURCES AVAILABLE

Academic Coaches (Room G - 218)

Academic coaches are professional tutors with an educational background in content-specific areas. Coaches are great resources for questions and concerns that require immediate attention. To view hours go online.

Open Access Computer & Printer Lab (Room G - 218)

Mondays–Thursdays: 7:30 am–9:00 pm

Fridays: 7:30 am–4:00 pm

Saturdays: 11:00 am–3:00 pm

Student Tutoring (Room G - 218)

The NCCC Student Tutoring Program provides FREE individual and small group tutoring services to registered NCCC students. Students are encouraged to make an appointment with our student tutors by signing up online although walk-ins are also welcome.

More Information Available At

www.niagaracc.suny.edu/learningcommons



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NFCI LIBRARY

NIAGARA FALLS CULINARY INSTITUTE
3RD FLOOR

Regular Library Hours

Mondays: 8:00 am-1:00 pm

Tuesdays: 10:00 am-3:00 pm

Wednesdays: 12:00 pm-5:00 pm

RESOURCES AVAILABLE

Research Assistance (3rd Floor)

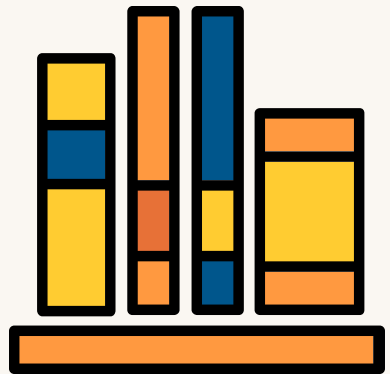
There is always a librarian on staff during the NFCI Library's regular hours to assist students.

24/7 Live Chat with a Librarian (Online)

To speak with a reference librarian at any time, go to: libguides.niagaracc.suny.edu/welcome and click on the "Ways To Get Help" tab.

More Information Available At

libguides.niagaracc.suny.edu/welcome



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NURSING & ALLIED HEALTH

SANBORN CAMPUS
C-BUILDING / ROOM 166

Massage Therapy, A.A.S.
Medical Assistant, A.A.S.
Nursing, A.A.S.
Phlebotomist, Certificate
Physical Therapist Assistant, A.A.S.
Practical Nursing, Certificate
Radiologic Technology, A.A.S.
Surgical Technology, A.A.S.

RESOURCES AVAILABLE

**Nursing Open Lab, Skill Review & Supervised Practice
(C-Building / Room 148)**

Mondays-Thursdays: 7:30 am-5:45 pm

Fridays: 7:30 am-4:00 pm

Saturdays: 9:00 am-1:00pm

More Information Available At

www.niagaracc.suny.edu/learningcommons/hours

**Look in the drop down section for NUR courses



PRE-COLLEGIATE STUDIES

SANBORN CAMPUS
CA-BUILDING / ROOM 123

The Pre-Collegiate Studies program consists of foundation coursework and is aimed at assisting students who are struggling in: reading, writing, and math.

RESOURCES AVAILABLE

Accuplacer Exam Preparation (CA-Building / Room 123)

Tuesdays & Thursdays: 12:00 am–3:00 pm

This resource is free and open to any NCCC student or member of the community who is interested in sharpening their basic reading, writing, and/or math skills. It is especially helpful for those who are enrolled in:

AAC 041 – Reading Foundation

AAC 042 – Reading Foundations III

ENG 099 – Writing Workshop

Math assistance is also available. Please inquire for more information.

For More Information

Contact: Josie Lumadue- (716)-614-6842



SCIENCE, HEALTH & MATH

SANBORN CAMPUS
C-BUILDING / ROOM 244
H-BUILDING / ROOM 167

Animal Management, A.A.S.	Horticulture, A.A.S.
Biology, A.S.	Horticulture, Certificate
Biotechnology, A.S.	Liberal Arts and Sciences: Mathematics and Science, A.S.
Dietetics Studies, A.S.	Personal Training, Certificate
Engineering Studies, A.S.	Physical Education Studies, A.S.
Environmental Studies, A.S.	Recreation Studies, A.S.
Health Studies, A.S.	

RESOURCES AVAILABLE

Biology 109 &117 Study Guides (Online)

This website was created for BIO 109 & 117 students attending SUNY – Niagara County Community College. The goal of this site is to help you study more effectively. To access the biology guides, go to: ncccbiology.wordpress.com

Virtual Anatomy Lab (Online)

The Virtual Anatomy Lab was developed to provide virtual access to the models, microscope slides and dissection materials utilized in the anatomy and physiology lab at NCCC. To access the Virtual Anatomy Lab, go to: www.niagaracc.suny.edu/val/

More Information Available At

www.niagaracc.suny.edu/divisions-areas/shm.php

STAR-NY ONLINE TUTORING

ONLINE

STAR-NY (Sharing Technology & Academic Resources - New York) is an online tutoring service NCCC students can use when traditional tutoring does not fit into their schedule. This is a free service for students!

Online Tutoring Hours

Sundays - Thursdays: 7:00 pm-12:00 am

How Does STAR-NY Work?

- Go to the *Student Tutoring* tab on the *NCCC Learning Commons* webpage
- Click on the red *STAR-NY: Online Tutoring* button
- Scroll down to *Request Tutor*
- Students enter a virtual room to work with a tutor one-on-one.
- Papers and/or problems are loaded onto the *WorldWideWhiteboard*, allowing both the tutor and tutee to work within the same space.
- A chat box is used for the tutor and tutee to communicate.

What Subject Areas Are Covered?

- Writing (all levels)
- Math (algebra, calculus, & statistics)
- Chemistry (introductory level)
- Organic Chemistry
- Biology (introductory level)
- Anatomy & Physiology
- Physics (introductory level)
- Psychology (introductory level)
- Economics (introductory level)
- Computer Science (introductory level)
- Nursing (introductory level)
- Accounting (all levels)



More Information Available At

<http://www.niagaracc.suny.edu/learningcommons/tutoring>

STUDENT ACADEMIC RESOURCES ON BLACKBOARD

ONLINE

RESOURCES AVAILABLE

Hoonuit (Online)

Online training resource that is available 24/7 to all NCCC students. This resource includes video tutorials on computer software, web applications, online education, and much more. Log into Blackboard and go to the Student Resources and Policies page.

Lynda (Online)

Here students can access thousands of video courses in software, creative, and business skills. cation, and much more. Log into Blackboard and go to the Student Resources and Policies page.

Student Studying Modules (Online)

The content in these 10 brief modules and corresponding quizzes will assist any student in becoming academically successful and in using study time wisely and effectively. To view these modules online:

- Log into Blackboard with your T-Wolves credentials
- Under “My Organizations,” Choose “NCCC Blackboard Student Group”
- In the left-hand menu, click on “Smart Study Strategies” to access the modules



More Information Available At

www.niagaracc.suny.edu/elearning

STUDENT DEVELOPMENT

SANBORN CAMPUS
A-BUILDING / ROOM 131

RESOURCES AVAILABLE

Academic Counseling Services

- Academic Advisor Assignment
- Academic Counseling
- Curriculum Change
- Transfer Counseling
- Dual Admissions
- Withdrawal Exit Counseling



Accessibility Services

Accessibility Services provides academic adjustments and related services to students with disabilities in the most inclusive setting possible and to enhance student independence while promoting self-advocacy.

Career Planning & Employment Services

- Career Planning
- Cooperative Education & Internship
- Employment Services

First Year Experience (FYE)

The First Year Experience program supports students during their first semesters at NCCC. Each new student is assigned a Success Coach to help identify and utilize the college's resources and achieve their current and future academic and career goals. The Success Coach can help you achieve many milestones including: career exploration, monitoring academic progress in Degree Works, and creating an academic plan. To learn more about the FYE program please go to: www.niagaracc.suny.edu/fye

Resources continued on the next page...

STUDENT DEVELOPMENT

SANBORN CAMPUS
A-BUILDING / ROOM 131

New Student Advisement

Student Development and the Registration & Records Office coordinate the READY (REGistration & Academic DiscoverY) Program for new students. The sessions are typically scheduled from mid November to late January for spring registrants, and late April through August for summer and fall registrants. Sessions begin with a short information session, followed by a meeting with an academic advisor and online registration for classes. Students can also get their student identification card at this time.

Placement Testing **B-Building / Room 102**

Student Development staff administer the College's assessment in reading, writing, and mathematics. Placement testing is mandated by the college to ensure proper course selection. Questions pertaining to scheduling and placement results should be directed to this office in B-102.

Veteran Services **B-Building / Room 103**

Veteran Services helps students navigate paperwork necessary to apply for GI Bill benefits. Staff members assist with general College and GI Bill benefit concerns and work with other college offices to expedite paperwork on behalf of our veteran population. Questions pertaining to Veteran Services should be directed to this office in B-103.

The Unschedule

Updated each semester, the Unschedule is a booklet listing FREE on-campus workshops students can attend on everything from academic skills to career services to dual admissions. To view a printer-friendly version go to:
www.niagaracc.suny.edu/pdf/student-development/unschedule.pdf

More Information Available At

www.niagaracc.suny.edu/sd



The Student Guide to Academic Resources was created and distributed by the NCCC Learning Commons. To request more information about the guide contact the Learning Commons.



716-614-6453



learningcommons@niagaracc.suny.edu

